

## **AGENDA**

### **COMMITTEE ON HUMAN RESOURCES/INSURANCE**

**February 18, 2004**

**Aldermen Shea, Sysyn, DeVries  
Garrity, Forest**

**7:30 PM**

**Aldermanic Chambers  
City Hall (3<sup>rd</sup> Floor)**

1. Chairman Shea calls the meeting to order.
2. The Clerk calls the roll.
3. Chairman Shea advises that the first purpose of the meeting is organizational in nature, and requests the Clerk to provide a brief overview regarding typical issues addressed by the Committee.
4. Communication from Alderman Lopez requesting that the Mayor be given the responsibility of evaluating all appointed officers of the City to avoid a potential conflict of interest on the part of the department head in the Assessor's Office.  
**Ladies and Gentlemen, what is your pleasure?**
5. Highway and Water Works request to update two class specifications – Laboratory Technician I and WWTP Operator.  
*(Note: Class specification changes only – no change in labor grade; communication from HR Director in support enclosed.)*  
**Ladies and Gentlemen, what is your pleasure?**
6. Communication from Commissioner Martineau requesting a reclassification of an Administrative Services Manager I, salary grade 16 to Administrative Services Manager II, salary grade 18.  
*(Communication from HR Director attached recommending denial of this request.)*  
**Ladies and Gentlemen, what is your pleasure?**

7. Health Department request to reclassify two Public Health Translator positions, salary grade 12, to Public Health Specialists, salary grade 16.  
*(HR Director communication in support enclosed)*  
**Ladies and Gentlemen, what is your pleasure?**
8. Communication from Virginia Lamberton, Human Resources Director, submitting proposed language to Section 33.081 Sick Leave to allow school department employees hired by city departments to transfer accrued sick leave benefits.  
**Ladies and Gentlemen, what is your pleasure?**

### **TABLED ITEMS**

**A motion is in order to remove any of the following items from the table for discussion.**

9. Communication from Michael D. Roche requesting to appear before the committee to explain in detail why the City is not an Equal Employment Opportunity Employer.  
*(Note: This item was tabled on 12/2/03 pending further review by the HR Director. Please see communication attached dated 12/26/2003.)*
10. Report of Committee on Community Improvement referring proposal from the Public Works Department regarding a new Facilities Division.  
*(Note: This item was tabled on 12/2/03 pending further review by the HR Director.)*
11. If there is no further business, a motion is in order to adjourn.